



## Photography Editor Lead

### **JOB SUMMARY**

We are looking for a talented photo editor to coordinate assignments with a virtual team of volunteer photographers by selecting, editing and positioning photos in for the web.

The successful candidate will be able to collaborate with leadership and volunteer photographers to decide on which photos will be published and ensure deadlines are met.

Ultimately, you should be able to create photo content to compliment text in a creative way. Note there is no travel required or expected for this position. It is expected that the applicant will already have access to the equipment and programs required to complete the job. Software/hardware will not be provided by Random Acts.

### **RESPONSIBILITIES**

- Coordinate with the editor and the team members to identify photography needs
- Assign projects to photographers and keep track of the deadlines
- Review photos, edit and make necessary changes
- Decide, in coordination with other departments and leadership, which images to publish
- Ensure all assignments are shot and edited on time for publication
- Manipulate photos to achieve highest quality using the appropriate tools
- Liaise with editors, photographers and advertising reps and advise on future projects
- Stay up to date with new image editing technologies



## **DESIRED QUALIFICATIONS AND SKILLS**

- Proven work experience as a photo editor
- Solid experience with digital technology and photo editing software packages
- Strong photo editing skills and excellent portfolio
- Thorough knowledge of computer imaging, photographic techniques, and color composition
- Creative mind with an eye for detail and storytelling skills
- Time-management and leadership skills
- Degree in photography, visual arts, digital media or related field preferred